



FINANCIAL AND PROJECT CONTROLLING INTERN

GreenYellow Indian Ocean is recruiting a Financial and Project Controlling Intern

Type of contract: Internship

Duration: 6 months to 1 year

Localisation: Pamplemousses

Country: Mauritius

Missions:

Support for Finance/Project control teams on the reliability of financial information disseminated within the company and to other stakeholders. Versatile, the intern will have the opportunity to approach the control of project performance and financial results in order to monitor the activity of the entire Business Unit.

Main activities:

Finance Control

- Participate in monthly customer invoicing and debt collection;
- Participate in the supplier sourcing process;
 - Create and reference suppliers;
 - Support the controlling teams on the monitoring and smooth operation of the purchasing process (verification of supplier invoices and payments, liaison between stakeholders, updating internal database);
- Support on monthly closures (analysis of accounts and corrective actions, production of financial reports).

Project Control

- Participate in budget monitoring of projects under construction/maintenance;
 - Identify & anticipate possible variances/savings
 - Participate in budget building
- Participate in project closure:
 - Inventory check
- Tracking of payment terms of respective purchase orders/contracts;
- Follow-up of employee timesheets;

Other duties

- Participate in the optimisation of management tools and procedures (updating of repositories, reducing delays, etc.);
- Collaborate on various ad hoc studies.

Technical Competencies:

- Good accounting basics
- Knowledge of budget management
- Knowledge of accounting and financial information analysis and processing
- Mastering the office automation tools essential to their business (spreadsheet, database, accounting software, etc.)

Behavioural Competencies:

- Ability to analyze and synthesize information
- Ability to demonstrate rigour, organization and coordination
- Good communication skills
- Proactive
- Versatile
- Know how to adapt

Training and Qualifications:

- Bachelor's Degree in Accounting/Finance
- ACCA level 1 and/or 2

Experience:

Professional experience of 6 months to 1 year minimum